

QUICK GUIDE TO USING DISASTERREADY

WHAT IS DISASTERREADY?

DisasterReady is an online portal in partnership with humanitarian experts that hosts more than 600 training resources covering topics such as humanitarianism, safety and security, soft skills, and more. Search, request, and complete any of these resources today.

disasterready.org
a Cornerstone OnDemand Foundation initiative

HOW IS ORGANIZATION USING IT?

Plan International is partnering with DisasterReady to give our staff easy access to all these resources to show our commitment to your personal and professional development.



HOW DO I LOGIN?

1

From Plan Academy, click on the **Sign on to DisasterReady Now** button.



**PLAN
ACADEMY**

The screenshot shows the DisasterReady login interface. At the top, there are logos for **disasterready.org** (a Cornerstone OnDemand Foundation initiative) and **nonprofitready.org** (a Cornerstone OnDemand Foundation initiative). A language dropdown menu is set to "English". A large blue banner reads "Start Learning. Log In Now." Below this is a login form with fields for "Email" and "Password", and a "LOGIN" button. A link for "Forgot password or password not working? Reset Password." is also present. An orange callout box with a "2" in a circle points to the login fields, containing the text: "Log in using your **email** address and the password **Learning1**." In the background, a video player is visible with a play button and a 0:00:00 timer.

HOW DO I FIND LEARNING?

Find learning objects in 3 main ways:

1 Type in a title or keyword in the search box

2 Select a specific topic to find related learning

WELCOME, JAVIER BERNARDO, TO DISASTERREADY+ FOR PLAN INTERNATIONAL!

To help bring relevant training content to our staff at Plan International, we have partnered with DisasterReady to offer a wide range of humanitarian resources to all staff on-demand to help you develop your capabilities. We encourage you to begin learning today!

PLAN INTERNATIONAL RECOMMENDED TRAINING

- BASIC SECURITY IN THE FIELD 2.0**
UN
- TO SERVE WITH PRIDE: ZERO TOLERANCE FOR SEXUAL EXPLOITATION AND ABUSE**
IASC
- HUMANITARIAN STANDARDS IN CONTEXT: BRINGING THE SPHERE HANDBOOK TO LIFE**
The Sphere Project

HOW DO I REQUEST A LEARNING OBJECT?

1 After browsing, within the search results, click on the title of the learning object

2 Click Launch for online courses, videos and materials, click Request for curricula

Global Search

What would you like to search for?

Refine your search

Title Description Leadership and Collaborat Provider

All Languages Rating

Plays on Mobile App: Tablet (iPad, Galaxy Tab)

Refine

Training results (3)

- Leadership Best Practice**
Online Class | Cegos ★★★★★ (4)
In this course, you will learn to identify leadership attitudes and to bring out other leaders around and alongside you. Topics include: (1) Develop an innovation strategy and policy, (2) Encourage initiative and a willingness to take responsibility, and (3) Identify the leaders in your company. Target Audience: Top managers, Board members, Ma...
- Fostering and Maintaining Motivation**
Online Class | Cegos ★★★★★ (1)
This 30-minute online course focuses on how to drive individual and collective energy for better performance. The course is designed for leaders seeking to improve their motivational skills. Course Objectives: Identify motivational levers; Undertake effective action to motivate colleagues Delegate in a motivating and effective manner
- Preparing and Structuring an Oral Presentation**
Online Class | Cegos ★★★★★ (3)
In this course, you will learn to speak in public successfully and prepare for an oral presentation. Topics include: (1) Managing stage fright, (2) Using verbal and non-verbal communication, and (3) Preparing and practicing for your presentation. Target Audience: All professionals. Available in multiple languages. Start the course then se...

Training Details

Leadership Best Practice
Online Class | Cegos ★★★★★ (4)
Launch

In this course, you will learn to identify leadership attitudes and to bring out other leaders around and alongside you. Topics include: (1) Develop an innovation strategy and policy, (2) Encourage initiative and a willingness to take responsibility, and (3) Identify the leaders in your company. Target Audience: Top managers, Board members, Managers of managers, Directors of Business, Managers of large-scale projects.

Details Ratings & Reviews

Technical Requirements
Internet Browser: IE 7 or higher; Support for JavaScript; Pop-up blocker turned off; Operating System: Windows XP, 2000, Vista, or 7; Plug-ins: Adobe Flash Player 6.x or better.

Available Languages
English (US), French (France), Spanish (Spain)

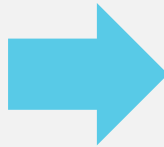
Subjects
Personal Development, Personal Development > Management & Leadership, Personal Development > Staff Welfare & Resilience, TeachingReady Topics > Leadership and Collaboration

HOW DO I MANAGE MY LEARNING?

1

Clicking Launch will open the learning object in a new window...
(Make sure to turn off your pop up blocker)

The screenshot shows the 'Training Details' page for the course 'Preparing and Structuring an Oral Presentation'. It includes a 'Launch' button, a star rating of 1, and a brief description of the course content. Below the description are tabs for 'Details' and 'Ratings & Reviews'.



The screenshot shows the learning object window. It features a video of a woman speaking, a list of learning objectives, and a 'Click 'Next' to start this module.' button. The Cegos logo is visible in the top right corner.

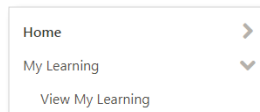
2

...and assign it to your transcript.

The screenshot shows the 'My Learning' page within a transcript. It displays a search bar, filters for 'Active', 'By Date Added', and 'All Types', and a search result for 'Preparing and Structuring an Oral Presentation' with a 'Launch' button.

WHAT IS YOUR TRANSCRIPT?

The transcript is where you manage all your learning, both active (in progress) and completed. You can always access your transcript through the **My Learning** tab in the navigation.



HOW DO I ACCESS COMPLETED LEARNING?

1

From your transcript, click on the Active tab and change to Completed

The screenshot shows the transcript page with the 'Active' tab selected. The 'Completed' tab is highlighted in blue. The search results show the same course as in the previous screenshot, but with a 'Launch' button.

WHAT CAN I DO WITH COMPLETED LEARNING?

- With any completed learning objects, you can...
- Re-launch to review the content
 - Print a certificate (except videos & materials)
 - Rate learning objects